



Notes of meeting
Wednesday 24th January 2018
6.30 pm at Shepshed Town Council Offices

Present: Andy Marston, (chair), Cllr Eric Vardy (CBC), Cllr Joan Tassell, Cllr Christine Radford(CC), Cllr Robert Ewing, Cllr Myriam Roberts, Cllr Glenys Timson, Cllr Diane Horn, Cllr Jane Lennie, Cllr Denis Forster, Cllr John Savage, John Hardwick, Philip Hutchinson, Tim Hicks, Brenda Snape, (Clerk, STC), David Hankin,(Officer, CBC).

Minutes recorded by Anne Collier, Secretary

Agenda Item	Comments	Decision/Action
1) Apologies	Cllr Claire Poole, Roger Haycock, Pauline Haycock, Cllr Bill Bebbington, Cllr John Walker, Derek Henderson	Accepted
2) Minutes of meeting on 22.11.18	<ul style="list-style-type: none"> • Proposed as a true record 	Agreed
3 Matters arising not on the agenda	<ul style="list-style-type: none"> • Change of name of the group to Shepshed Town Partnership. This was proposed but not voted on at the last meeting. • Further discussion under AOB. 	
4) Co-option of members to the Executive committee	<ul style="list-style-type: none"> • It was proposed that all the non-executive members present be co-opted for tonight's meeting in order that all those present are able to contribute to the discussion. Proposal by Cllr Vardy, Seconded by Cllr Radford. 	Carried unanimously
5) Election of Vice Chair	<ul style="list-style-type: none"> • The secretary reported that no nominations had been received. • Is there an objection to a councillor standing as vice chair? There is nothing in the constitution precluding councillors standing. As much flexibility as possible was required re post holders. • Cllr Eric Vardy proposed Cllr Jane Lennie as Vice Chair, Cllr Robert Ewing seconded. 	Carried unanimously

6) Proposed amendment to the Constitution	<ul style="list-style-type: none"> The Chair introduced the paper previously circulated. This amendment is necessary as there is no process outlined in the constitution at the moment to allow the calling of an Extraordinary General Meeting about a matter which cannot be deferred until the next Annual General Meeting which is held annually. Do we need more time to consider this proposal? This is only the second meeting held under the new constitution. There was considerable debate at the previous meeting about executive numbers. The constitution is relatively new surely we can review it regularly without this suggested clause? The proposition allows the process to enable the membership to review the constitution. The Chair proposed the adoption of the document as part of the constitution, seconded by Cllr Eric Vardy. There was a suggestion that a Task and Finish Group look at the constitution. Membership will be Christine Radford, Joan Tassell, Jane Lennie, and John Savage. The secretary will send an ecopy of the constitution. The group will report back in writing at the May meeting. 	<p>Carried unanimously</p> <p>Agreed AC Agreed</p>
7A) Reports from Committees	<ul style="list-style-type: none"> One Way System. The secretary tabled a written document from Andy Iliffe with his suggestion for a route. Andy has resigned from the group as has his partner Wendy whose business has moved back to Loughborough. The proposal to make use of the access road through the Co-op may be controversial. A new T&F Group was set up to discuss this and other possibilities. Membership to be Christine Radford, Joan Tassell, John Savage, Robert Ewing and Denis Forster. Christine will call the first meeting and the group will elect a chair and set future meeting dates. The secretary will send the documents from Andy. 	<p>AC.</p>
7B) CCTV	<ul style="list-style-type: none"> The process of the bids is running its course. Joan pointed out that part of what was reported in the Echo is inaccurate. Residents and businesses will be consulted within the range of the cameras but the siting of the cameras has already been agreed with the contractor. A letter has been sent to the Echo for correction. 	
7C)	<ul style="list-style-type: none"> Website Grant. The Chair of the group has seen examples of the websites from each provider quoting for the work. There will be no ongoing costs once the site has been set up. Admin rights will be held by the group so that future updates can be made by members. £700 seems expensive. This is a good price. The grant application was successful and will pay the initial up front cost. Charnwood will need to see the specification before payment is made direct to the company. David will investigate if VAT is payable or not by the partnership. Do we really need a Website? It is part of the need to demonstrate accessibility and public accountability. Joan proposed that the secretary should be able to claim expenses to cover ink and paper for hard 	<p>Agreed</p>

	<p>copies for meetings, up to a maximum of £20.00per quarter.</p> <ul style="list-style-type: none"> • Eric suggested there should be a report from the Treasurer for the next meeting. • There should also be an Action Plan ready for the next meeting 	<p>Approved Agenda 4th April Agenda 4th April</p>
8) AOB	<ul style="list-style-type: none"> • Proposal for a change of name from Shepshed Town Team Partnership to Shepshed Town Partnership / Alliance. • This would encourage more involvement and underline that Businesses and Community working together in partnership. • Is the current title fit for purpose? If not, to what shall we change it? • This was referred to the Constitution T&F Group 	<p>Agreed</p>
Date of next meetings	<ul style="list-style-type: none"> • Wednesday 4th April, 6.30pm at Shepshed Town Council offices. • Wednesday 23rd May, 6.30pm at Shepshed Town Council offices. 	